Garstang Community Primary School

VAF (Vision, Accountability & Finance) 8.1

The role of the Governing Body and the way forward.

September 2021 – September 2022

This document has been prepared at an extra meeting of the Governing Body on **06.10.2021** (minuted). It charts the progress of the Governing Body in relation to its three core functions. The final 'outcome' column is intended to be completed throughout the year. [Evaluation]

- This VAF document sits alongside the GPS spreadsheets which ensure all documents and policies are reviewed annually. Maintenance of individual spreadsheets is delegated to relevant committees. The whole document is available on the school one drive.
- The VAF is included as an item on all committee meetings. The chair of that meeting can then document any outcomes, which will be presented at the main Governing Body meeting.
- Committee Chairs may note any actions for inclusion in 2021/22. Several of the 2020/2021 actions have been carried forward as governors unable to action due to Covid 19 Lockdown.
- The Chair and Vice Chair of the Governing Body will maintain an overview and ensure all areas are covered.

Mission statement

At Garstang Community Primary School we treasure each and every one of our pupils. We create inspirational learning opportunities in a vibrant, supportive environment in which our pupils grow together and are excited about their future in an ever changing world.

School Improvement Priorities

1. To ensure that challenging targets continue to allow children to make good or better progress, focussing on Year 2 and Year 5 classes where assessment data has shown more targeted support is needed .
2. To ensure a broad and balanced curriculum with a clear emphasis on progression of skills and knowledge, with a detailed scheme of work for subjects.
3. To continue our review, update and evaluation of the teaching of reading within school so that reading scores are at least in line with the national average. Develop and write a robust phonics programme tailored to our children and school.
4. To create and implement an effective, efficient and manageable assessment system to address the new early learning goals in EYFS, to ensure that children make a good start to their learning journey.

(VAF)   THE ROLE OF THE GOVERNING BODY AT GARSTANG COMMUNITY PRIMARY SCHOOL 2021-2022   (V)

Core Function 1: *ensure clarity of* *vision,* *ethos and strategic direction;*

Area to develop	Committee	Actions	Outcomes/Impact
[Strategic Leadership] [People]	FULL	- COVID 19 return – monitor children's attainment - COVID 19 – child and staff wellbeing - Ofsted preparation – governance review, strengths and weaknesses - Review of processes relating to COVID – keep some elements	- Preparing for Ofsted course attended (online) by Governing Board 12.01.2022 - Covid 19 strategy remains under review following ease of restrictions <mark>Governors continue to be as ready as we can for Ofsted inspections and are up to date with how latest areas are to be inspected</mark>
[Strategic Leadership] [People]	FULL (CHAIR/VICE CHAIR)	- Succession planning (chair) - Constant review of staff wellbeing and resilience - Effective performance management of staff	- Staff wellbeing added to F&R committee agenda <mark>Governors have been flexible about staffing levels and roles to allow school to recruit more easily, maximise budgets and have a flexible workforce</mark>
Compliance with statutory & contractual requirements [Compliance]	ALL	- Review of GCPS spreadsheet at informal meeting - Review & Publish Statement of Principles - Fire Safety Requirements - GDPR - Review of complaints policy on website - Development of governor area of website - Single Equalities Policy - Compliance of website	- Statutory requirements reviewed at individual committee meetings throughout the year <mark>We know that we are compliant</mark>
Community awareness [Strategic Leadership] Develop awareness of parents re the role of the governing body & seek parental engagement Continued awareness of possibility of major housing	FULL	- Questionnaires - Visibility of governing board Attendance at school community events eg fairs, assemblies, nativities - Recruitment of additional co-opted governor from community	- Discussions held with potential new co-opted governor. 2 New Parent Governors elected. - Chair and other governors present at school assemblies, nativities, leaving presentations, opening of playground equipment with High Sherriff etc. <mark>As soon as allowed, governors have started to meet and visit school; meetings are more</mark>

development, changing demographic and school impact			==informed and increased visibility to parents and pupils==

(VAF)	THE ROLE OF THE GOVERNING BODY AT GARSTANG COMMUNITY PRIMARY SCHOOL 2021-2022		(A)
Core Function 2: *hold the headteacher to* account *for the educational performance of the school and its pupils;*			
Area to develop	**Committee**	**Actions**	**Outcomes/==Impact==**
SIP Objective – Attainment [Accountability] [Structure]	SEC	- Nominate governor with a specific remit regarding attainment, with particular emphasis on years 2&5. - Identifying and understanding gaps from Covid 19 lockdown - Ensure adequate funding and training for all staff. 1-1 tuition and recovery funding	- AA nominated as attainment governor. - SEC committee scrutiny of assessment statistics with emphasis on years 2 & 5 - Autumn term scrutiny of assessments reveal any issues in attainment - further review to understand the impact of interventions and recovery funding ==End of year assessment data shows good progress across all year groups.==
SIP Objective - Reading [Accountability][Structure]	SEC	- An agenda item on all Curriculum meetings - Nominated Governor for reading and phonics - Consider how to monitor progression with assessment lead - Ensure adequate funding and training for all staff.	- P Wells nominated as Reading governor - Funding given to the rebanding of books so all children have access to high quality books to improve reading levels, widen genre of reading and to address drop in phonics skills. ==Rebanding of books to align with phonics has impacted on progress in KS1 and readiness for free choice reading in KS2. Reading ethos in school is positive and encourages all to have a love of reading.==
Curriculum development [Structures] [Accountability] - Ensure that the wider curriculum is well planned, complete & delivered - Monitoring introduction of new RSE curriculum	CURR	- Presentations by subject leaders to curriculum committee. - Nominate governor for Curriculum development focussing on delivery and width of scope	- P Werler nominated as Curriculum governor ==Coherent direction for development of curriculum plans. Focus will be continued into 2022/23==
Review of Assessment data [Accountability]	SEC	Continue to review Internal tracking system and its impact on attainment & progress (in	SEC Committtee

			· Discussed how we know assessment data is accurate – 3 levels of SLT review, data tracked year on year for consistency, moderated v external data. Robust assessment identifies trends and areas of weaknesses to target intervention. · <mark>Triangulated data (teacher assessments, NFER tests, OLSIP) to ensure robust assessment and plan ahead for future target setting.</mark>

	particular, success in tracking the wider curriculum data) · Monitor use of recovery premium & impact on attainment/closing the gaps.	

(VAF)   THE ROLE OF THE GOVERNING BODY AT GARSTANG COMMUNITY PRIMARY SCHOOL 2021-2022   (F)

Core Function 3: *oversee the financial performance of the school and make sure its money its well spent;*

Area to develop	Committee	Actions	Outcomes/<mark>Impact</mark>
Monitoring of variable costs to ensure best value for money [Accountability] · Review of financial outturn statements & budgets · Learning resources	P/H&S F&R SEC	· Review of financials · Scrutiny of budgets · Monitoring effect of new initiatives – eg Internal PROP scheme, replacement boiler · Monitor use of recovery funding/1-1 tuition · Consider options for funding roof replacement · Ensuring site security	· Reviewed outturn statement and identified savings to impact budget whilst maintaining quality education for pupils. · Recovery funding not yet discussed. SR to speak with Miss Yearsley regarding finishing this before/after leaving school. · 1-1 tuition has shown improvements to children's academic performance and is ongoing. · <mark>Investment in new technologies ensures pupils are prepared for life in a digital world and are secure in both use of technology and how to keep themselves safe.</mark>
Safeguarding and school security [Compliance] [People]	PH&S	· Continue to review the physical safeguarding issues at school, eg fences, preschool	· All governors issued with current Keeping Children Safe in Education and signed to indicate they have read and understood it.

		path/building etc (to remain a priority on the agenda) • Ensure safeguarding training for staff and governors – All governors should read Keeping Children Safe in Education. Safeguarding governor should have up to date training. • Appoint nominated governor to review Covid 19 measures in place in school to ensure safety for children and staff & to monitor Contingency Plan	• Safeguarding governor training up to date. • MB re-appointed as Covid Governor. • Low number of Covid-19 cases in school since Easter.
• Physical security of children and staff • Safeguarding • Covid 19 protection measures	FULL CHAIR		
Consider financial sustainability in response to dwindling reserves [Accountability]	P/H&S F&R	• Identification of potential savings • Cost effectiveness of staffing levels • Benchmarking against other schools.	• Discussions with Oak Tree Nursery about potential move to modular build on school field. • IT resources to consider include additional white boards and laptops and Twinkl Phonics. • A sponsored Sky Dive is being considered to raise funds for school. • Pursing renewal of long term lease of Oak Tree nursery • Raised awareness amongst staff and pupils of school resources and economic choices, ensures that best value is obtained across the curriculum.
Continue to identify and explore other funding opportunities [Accountability]	F&R PH&S	• Pursue opportunities for other sources of funding for grounds or IT development. • Consider sponsored events to raise funds for specific areas • Rental of spaces to 3rd party providers Discovery Vine/Oak Tree Nursery/others	• Discussions with Oak Tree Nursery about potential move to modular build on school field. • Lettings income has been reviewed and now ensures financial sustainability and fair usage charges in future years.